

CENTRAL WISCONSIN ENVIRONMENTAL STATION

HEALTH CARE COUNSELOR – SUMMER 2022



The Central Wisconsin Environmental Station is a field station supported by the University of Wisconsin-Stevens Point College of Natural Resources and the UW-SP Foundation, Inc. The Station is operated year-round by permanent staff and university students as an environmental education center for people of all ages. CWES offers summer camp experiences for kids and adults. If you are looking to build your resume with a challenging and rewarding experience that will leave you with memories that last a lifetime, apply today!

General Description:

The Health Care Counselor is the primary care provider for our summer campers. This position is responsible for providing individualized care and attention for campers, including dispensing, and documenting all medication campers require. The Health Care Counselor is required to live on-site when camps are in session a private living space. The Health Care Counselor will also assist with or lead programs in other areas, including recreational and educational activities, and may include camping overnight with campers and staff at a primitive camping area.

This position will be given an average of 3 hours off daily when camp is in session. During off-time the Health Care Counselor will be able to leave the site to run errands or stick around to wash laundry, kayak, hike, etc.

Camp involves hard work and long hours, but the memories, lessons, and laughter will last a lifetime.

Qualifications

- Training or experience in care giving and first aid
- Past experience working with children and in a camp setting is preferred but not required
- Training, experience, or significant interest in recreational activities, environmental education, camping, canoeing, arts and crafts, hiking, and backpacking is desired, but not required
- Ability to stay organized in a variety of camp and wilderness settings including the dispensing of camper medication along with tracking medical inventory
- Desire, commitment, and ability to work with kids and people of all ages, backgrounds, and abilities
- Flexible/positive attitude while maintaining a high level of energy even after long hours
- Exhibit characteristics of leadership, responsibility, patience, dependability, maturity, integrity, ability to work independently and with a team, and display a positive attitude.

Requirements

- Employees must be at least 18 years of age or older AND hold a valid driver's license
- Wilderness First Aid, First Responder, Wilderness First Responder, or Responding to Emergencies certification required or willing to obtain before camp begins
 - CWES will cover the cost of Wilderness First Aid (other reimbursement to be determined)
- Employees must successfully pass a background and reference check
- Hold a Wisconsin Boater Safety certification or willing to obtain before staff training
 - CWES will reimburse the cost at the end of summer
- Lifeguard certification or willing to obtain before staff training
 - CWES will reimburse the full cost of certification or recertification at the end of the summer

Duties of Health Care Counselor

Health Care Responsibilities:

- Report directly to the Summer Camp Director while overseeing the operation of the Health Lodge including preparing for upcoming camps, conducting a weekly inventory of medical supplies and medications, making copies of camper health and history forms, preparing medical needs/kits for all off site or overnight camping trips, and other duties as assigned

- Provide first aid to both campers and staff in the case of injuries and illnesses
- Communicate clearly and effectively with campers, parents, Summer Camp Director, and other staff about camper medical needs each week
- Follow mandatory Wisconsin State protocols for safe handling medications, confidentiality, and dispensing/recording medication
- Perform health checks upon camper arrival each week (check for fever, lice and athlete's foot)
- Track medical inventory and provide a list of medical supplies that need to be ordered two weeks before running out to Summer Camp Director
- Prepare all camper registration check-in forms one week before each camp begins
- Assist with training staff in first aid and health care procedures during staff training and at certain staff meetings during the summer
- Remain flexible to scheduling changes as necessary
- Be physically present when State and ACA personnel inspect the property and perform their annual health code check
- Other duties and projects as assigned

Waterfront Responsibilities:

- Lead in supervision of the waterfront and waterfront safety procedures
- Supervise waterfront in-service trainings for lifeguards
- Make campers aware of waterfront rules and policies and enforce appropriate safety regulations and emergency procedures
- Perform camper swim checks
- Maintain waterfront equipment including first aid kit

Compensation	
Includes: Meals, Lodging, Laundry Facilities, Paid Staff Training	
\$325/week	Reimbursement for: Lifeguard Certification or Recertification, Wisconsin Boater Safety, and Responding to Emergencies or First Responder training if needed

Employment Dates:

- Full Summer Dates:
June 5th-August 19th
- Mandatory Staff Training
June 5th – June 10th, June 13th-16th
- All staff off **July 2-5, 2022**

Employment Contact:

Program Manager: Sam De Roche
 Central Wisconsin Environmental Station
 10186 County Road MM
 Amherst Junction, WI 54407
 Telephone: 715-346-2798
 Email: sderoche@uwsp.edu
 Website: www.uwsp.edu/cwes

Application Information:

To apply, please submit a resume, cover letter, and contact information for 3 references to Sam De Roche. Applications are reviewed on a rolling basis, and interviews will be conducted as applications are received. The final deadline for applications is April 17, 2022.

Application Deadline: Applications will be reviewed until the position is filled. Staff will be hired based on applications, interviews, and references. The Central Wisconsin Environmental Stations is an equal opportunity employer.